International Admission Guidelines
for 2018 Spring Semester
[Foreigners/Koreans Living Overseas]

UST 과학기술연합대학원대학교
UNIVERSITY OF SCIENCE & TECHNOLOGY

2018 Spring Admission Guidelines

International Admission for International Students
(Foreigners/Koreans Living Overseas)

Contents

Ⅰ. Overall

● Admission Type

International Admission	Foreigners	He/She is not a citizen of Korea, and his/her parents are not citizens of Korea.
	Koreans Living Overseas	He/She has received his/her entire elementary, junior high, high school and undergraduate education outside of Korea.

※ Duplicate applications are prohibited across categories(General/International/Contract-department Admission). If applicants apply for more than one admission, all applications will be withdrawn.

● Requirements for Eligibility

Degree Program	Eligibility
Doctoral Program	. Those who have a Master's degree or are expected to get one by February 28, 2018. . Those who are recognized as having qualifications equivalent to a Master's degree or approved by law.
Integrative Program / Master's Program	. Those who have a Bachelor's degree or are expected to get one by February 28, 2018. . Those who are recognized as having qualifications equivalent to a Bachelor's degree or approved by law.

※ Integrative Program : The Program(Master's and Doctoral Program integrated) will be able to obtain the doctoral degree without the submitting a master's thesis or entering a doctoral program.

Ⅱ. Admission Timeline

Step	Timeline
1 **Online Admission Application**	**August 24, 09:00 ~ September 8, 17:00(GMT+9), 2017**

1-1. Access to UST Online Admission System
. Access to the online admission system. (http://apply.ust.ac.kr)

1-2. Create ID for Online Admission System
. Applicants must create only one ID. Duplicate applications are not allowed.

1-3. Admission Application
. **1-3-1. Fill out the Application Form**
  ※ If you are found to have provided false information, it will result in cancellation of admission.
. **1-3-2. Submit Required Documents (refer to the page 6~7)**
  - Please **upload the scanned files** to the online admission system.

1-4. Paying Application Fee
. Applicants should pay application fee(USD 20 or KRW 23,000) online by PayPal or KG Inicis.
  ※ If an applicant pays by a card issued overseas or has PayPal account, please use the Paypal
    service. If an applicant pays by a card issued in Korea, please use the KG Inicis service.
  ※ Application fee cannot be waived nor deferred, and is non-refundable.

1-5. Completion Application
. Complete the application process by confirming the information you entered and the files you uploaded.
. Only after ① filling out an application form, ② submitting all required documents online,
  ③ paying application fee, then ④ your application process will be completed.
  ※ You cannot modify or cancel your application form once you pay the application fee,
    so please make sure to fill out the application form correctly.

Step	Timeline
2 **Announcement of Successful Applicants of the First Selection**	**October 16, 17:00(GMT+9), 2017**

Access to the UST Online Admission System(http://apply.ust.ac.kr) and Check the Result.

Step	Timeline
3 **The Second Selection** (In-depth Interview in each field of study)	**October 25 ~ October 31, 2017**

Interview schedule will be notified individually on UST online Admission System(http://apply.ust.ac.kr).

Step	Timeline
4 **Announcement of Final Successful Applicants**	**November 13, 17:00(GMT+9), 2017**

Access to the UST Online Admission System(http://apply.ust.ac.kr) and Check the Result.

Step	Timeline
5 **Admission Registration**	**November 14 ~ November 24, 2017**

Guidelines for admission registration will be provided individually via email to final successful applicants.

※ Detailed procedures and schedule may be subject to change, and related post will be announced on the
  UST homepage.

Ⅲ-ⅰ. Notes before you apply

• 1. Completion of Application Form

(i) Online Application

· Applicants must read the admission guideline carefully before applying.
· Make sure to fill out the application form correctly. UST is not responsible for missing or false information in the application.
· Application form will be successfully submitted only when application fee payment is completed.
· Applicants cannot change or cancel his/her application once application fee payment is completed.
· Fill out an accurate e-mail address on the online application system as important announcements will be made via e-mail. UST will not take responsibility for disadvantages that may occur from inaccurate information.
· All applicants need to be aware that by submitting his/her applications, he/she is agreeing to that the personal information he/she provided will be processed in accordance with the relevant university rules. Collected personal information will be used to create the school register of the successful applicants.

(ii) Official English Score

· English score results must be submitted by application deadline(September 8, 17:00(GMT+9), 2017).
· Applicants who don't have any qualifications of English score waiver or deferment should submit official English score by application deadline.
· Application form will be considered invalid if official English score is not confirmed.
· 'Certificate of English as Medium Instruction' has to be submitted by UST's prescribed form. (downloadable at UST admission website)
· TOEFL-ITP score is not accepted. (refer to the page 8)

(iii) Application fee

· Application fee payment should be made before the application deadline.
· If an applicant pays by a card issued overseas or has PayPal account, please use the PayPal service. If an applicant pays by a card issued in Korea, please use the KG Inicis service. It is easy to use PayPal for overseas card, and KG Inicis for Korean card.
· When you pay application fee by credit card, you can use someone else's card as well as yours.
· UST will not pay the application fee on behalf of the applicants.
· Application fee does not include transaction charge. It may be over charged for international transaction.
· Application fee cannot be waived nor deferred, and is non-refundable.
· Applications will not be considered complete and processed until all application requirements are received and application fee payment is confirmed.

• 2. Submission of Required Documents

· All required documents(including additional required documents by admission type) must
  submitted by application deadline.

· UST does not accept hard copies during admission application period. All required
  documents should be submitted by scanned online by application deadline.

· If the required documents are not uploaded, please check the version of web-browser or OS.
  UST suggests using the latest version. Please also check the files type. Only JPG, PDF,
  HWP, MS-WORD are allowed, and the files should be less than 5MB each.

· Applications with missing documents will not be considered.

· Disadvantage that arises when the contents of the submitted documents(uploaded files) cannot
  be confirmed is the responsibility of the applicant.

· All application documents should be written in English or Korean. Documents not written in
  English or Korean must be accompanied by certified translations(or documents notarized at
  embassy).

· If falsified or forged documents are found, this will lead to admission application rejection
  for following five years and a failure an admission.

· Students who deferred submission of official English score for admission application should
  submit one of the official English score within the period for submission of thesis provided
  in Article 16 of the Regulations on Degree Conferment.

· If an applicant choose to submit a recommendation letter online, he/she should check
  whether or not a recommendation letter link has been received to his/her recommender since
  the link is not be sent at times.

· Recommendation letter can be submitted from 1 to 3 copies.

· Additional documents may be required to confirm eligibility or to verify the authenticity of
  submitted documents.

• 3. Selection

· If the successful applicants cannot graduate by February 28, 2018, his/her admission will be
  automatically cancelled.

Ⅲ-ⅱ. How to apply

Step

1 **Access to UST Online Admission System**

. Find the notice and guidelines concerning 'International Admission Guidelines for 2018 Spring Semester' on UST Admission website. (https://admission.ust.ac.kr/eng.do)
. Read carefully the guidelines before you apply.
. Access to the online admission system. (http://apply.ust.ac.kr)

2 **Create ID for Online Admission System**

. Applicants must create only one ID. Duplicate applications are not allowed.
  If duplicate applications are found, the corresponding application will be considered invalid or cancelled.
  (Before creating ID, you must check the duplication of 'date of birth' & 'email address'.)

3 **Admission Application**

. **3-1. Fill out the Application Form**
  a. As for 'Campus(School)', 'Major', and 'Degree Program', please select one each.
  b. After filling out all required information according to the online instructions, please click the 'save'.
  ※ If you are found to have provided false information, it will result in cancellation of admission.
. **3-2. Submit Required Documents (refer to the page 6~7)**
  a. Please **upload the scanned files** to the online admission system.
    (Only JPG, PDF, HWP, MS-WORD are allowed. The files should be less than 5MB each.)
  b. After you upload all the required documents according to the online instructions, please click the 'save'.
  ※ Regarding submission of a 'Letter of Recommendation', refer to the page 7.

4 **Paying Application Fee**

. Applicants should pay application fee(USD 20 or KRW 23,000) online by PayPal or KG Inicis.
  ※ If an applicant pays by a card issued overseas or has PayPal account, please use the Paypal service. If an applicant pays by a card issued in Korea, please use the KG Inicis service.
  ※ Application fee cannot be waived nor deferred, and is non-refundable.

5 **Completion Application**

. Complete the application process by confirming the information you entered and the files you uploaded.
. Application will not be considered complete and processed until all application requirements are received and application fee payment is confirmed.
. Only after ① filling out an application form, ② submitting all required documents online, ③ paying application fee, then ④ your application process will be completed.
  ※ You cannot modify or cancel your application form once you pay the application fee, so please make sure to fill out the application form correctly.
. Applicants can print out an 'Application Form' after completing all the application process.

Ⅲ-ⅲ. List of Required Documents

● **Mandatory Documents**

Documents	Integrative /Master's	Doctoral	Notes
Official English Score	○	○	·Minimum score standard, expiration date, qualification for waiver & deferment, etc. (refer to the page 8) ·If necessary, original documents can be required to submit later.
Certificate of (Expected) Bachelor's Degree	○	○	·Submit proof of enrollment if a certificate of an expected Bachelor's degree is not available.
Transcript of Bachelor's Program	○	○	·Grades must be indicated by a percentage grade. However, please note that exceptions are recognized for the (expected) graduates of foreign universities. ·Transfer students are required to submit all the transcripts covering the period before and after transferring.
Certificate of (Expected) Master's Degree	-	○	·Submit proof of enrollment if a certificate of an expected Master's degree is not available.
Transcript of Master's Program	-	○	·Grades must be indicated by a percentage grade. However, please note that exceptions are recognized for the (expected) graduates of foreign universities. ·Transfer students are required to submit all the transcripts covering the period before and after transferring.
Thesis for Master's Degree	-	○	·Only titles of papers and abstracts should be submitted. ·If you are allowed to obtain a degree without writing a thesis pursuant to the university regulations or others, you should submit pertinent documentation.
Certificate of Career/Employment (if applicable)	△	△	·Certificates which are related to career and employment.
Research Achievements (if applicable)	-	△	·Publications includes published papers. Papers presented at academic conferences, and intellectual property(if applicable). ·Applicants should submit a list of publications and a copy of each. - Publication should provide information about the author, summary, or abstract. - Technical report should provide information about abstracts and summaries.

(○ : Compulsory, △ : Optional, - : N/A)

• **Additional Required Documents by Admission type**

Foreigners	· Letter of Recommendation (at least 1, up to 3) - The form is downloadable at UST admission website.

	· **How to submit** : Choose one of the way below when you fill out the application form
	  ① **Use online admission system**
	    - Enter the recommenders' information(must contain email address) while applicants fill out application. Since sometimes recommendation letter link is not sent to your recommenders, please check before application deadline whether or not a link has been received to recommenders.
	  ② **Submit the letter via post or in person (sealed envelope by recommender)**
	    - Must use the prescribed form(downloadable at UST admission website).
	    - Postal address
	     : (34133) International Student Affairs Team, University of Science and Technology, 217 Gajeong-ro, Yuseong-gu, Daejeon, Republic of Korea
	      ※ Traceable post mail only is acceptable, when using postal service.
	       (e.g. Registered Post, EMS, UPS, etc.)
	
	· **Qualifications of recommender** : Professor at universities or Head of department at work place
	  - Professor must belong to the university where the applicant graduated(or expect to graduate).
	  - Head of the department must belong to the office where applicant is working currently (or had worked previously).

Koreans Living Overseas	· Graduation Certificate of elementary, junior high, high school · Certificate of the Facts Concerning the Entry & Exit

[Precautions]
※ Please upload the scanned files during the application period. However, recommendation letter is optional to submit in hard copy or online during the application period.
※ Additional required documents can be required to submit for confirming the eligibility and the others.
※ If an applicant do not submit all the required documents, he/she would fail in the first selection(Documents screening).

III-iv. Official English Score

1. Minimum Score Standard

Type	TOEFL			TOEIC	TEPS	IELTS
	iBT	CBT	PBT			
Score	79	213	550	730	630	6

※ TOEIC score is the sum of the Listening & Reading score.

※ All tests must have been taken within two years(September 9, 2015 ~ September 8, 2017) of the application deadline, and test results must be submitted by application deadline.

※ TOEFL-ITP score is not accepted.

2. Waiver from Submission of Official English Score

· Applicants who obtained a Bachelor's degree or higher with more than 1 year of study in the English speaking countries
(the U.S., U.K., Canada, Australia, New Zealand, Ireland, or the Republic of South Africa)

3. Deferred Submission of Official English Score

· **Permit Conditions (Only 2 cases)**
   a. UST (expected) graduate
   b. Applicants are not required to provide an official English score if he/she has obtained degree at a university(graduate school) in the UST-designated English speaking countries(see the box below) and has proven that all the courses you have completed were taught in English.
     - 'Certificate of English as Medium Instruction' has to be submitted and used UST's prescribed form. The form is downloadable at UST admission website.

Belize, Bhutan, Cambodia, Cameroon, Eritrea, Ethiopia, Fiji, Ghana, Guyana, Kenya, Kiribati, Lesotho, Liberia, Malawi, Nigeria, Papua New Guinea, Philippines, Republic of Gambia, Republic of the Union of Myanmar, Rwanda, Sierra Leone, Solomon Is., Sri Lanka, Sudan, Swaziland, Tanzania, Tonga, Uganda, Vanuatu, Zambia, Zimbabwe

· **Period of grace** : Applicants are eligible to postpone submission of an official English score meeting the minimum requirement until the period for the submission of degree thesis provided in Article 16 of the Regulations on Degree Conferment.

4. Authenticity of Official English Score

· UST checks the authenticity of official English score through the corresponding testing organizations. If any falsified official English score is found, the corresponding application is considered invalid, the admission is cancelled or the applicant is not allowed to apply for the UST for the next five years.

IV. Screening Method

• 1. The First Selection (Documents screening)

(i) Screening Criteria

· Growth potential : Evaluation of the applicant's potential to adapt to the educational system at UST and to mature into an outstanding researcher.

· Research Capacity : Evaluation of the applicant's performance in basic courses related to the intended major and research area.

· Comprehensive evaluation of the relevance of the applicant's experience, research achievements, and individual contributions to research activities.

· Evaluation of the applicant's foreign language competency in relation to foreign language requirements of the intended major.

(ii) Screening Procedures

· Evaluation of the applicant's capacity based on submitted documents according to UST screening criteria by a UST faculty committee of the intended major.

• 2. The Second Selection (In-depth interview)

(i) Screening Criteria

· Comprehensive evaluation of the applicant's ability to fulfill requirements of the intended major, passion for study and research, presentation and experimental skills, and other potential.

· Evaluation of ability to acquire major-related knowledge : Evaluation of credits earned in previous degree and research experience.

· Evaluation of growth potential : Evaluation of research proposal and career plans.

· Evaluation of character and aptitude : Evaluation of the applicant's fit with the educational system at UST.

(ii) Screening Procedures

· Interview will be conducted between October 25 ~ October 31, 2017.

· Interview methods and schedules to be announced with the result of document screening. (available through the online admission system)

· Evaluation of the applicant's capacity based on submitted documents and interview results according to UST screening criteria by a UST faculty committee of the intended major.

Ⅴ. Admission Registration

- **Period : November 14 ~ November 24, 2017**

  ※ Registration instructions to be provided during announcement of final successful applicants.

- **Way to register**

  ·Complete the online admission registration and Submit the required documents.

- **Successful applicants are required to submit the following documents**

All applicants (original copy)	·Certificate of Bachelor's degree ·Transcript of Bachelor's program ·Certificate of Master's degree (doctoral applicants only) ·Transcript of Master's program (doctoral applicants only)
	[NOTE] ·Applicants who graduate from universities out of Korea should submit the original documents attached with Apostille Certificate(or Consular Confirmation). 　- Submission Period : by February 28, 2018 　- Place of Issue : Authorities designated by your government 　- Note : Applicants who have graduated from UST and had submitted Apostille Certificate before, do not need to submit the same ones. ·Please prepare for the required certificates before leaving your country. ·Students who are expecting graduation must submit the certificate of degree and academic transcripts (including date of degree conferment or degree registration number) by the deadline. 　- Submission Period : by February 28, 2018
Foreigners	·A copy of applicant's passport ·Copies of both parents' passports or ID card 　(If they are unavailable, you can replace it with other official documents indicating parents' nationality) ·Applicants' birth certificate or family register providing the parent-child relationship. 　(Official documents indicating parent-child relationship between the applicant and parents) 　※ Copies of both parents' passports or ID card can be replaced to applicants' birth certificate or family register which proves parents' nationality.

※ **Apostille Convention?**

　- An international treaty that facilitates mutual certification of official documents between state parties by recognizing legalization in the country of issue without complex authentication procedures.

※ If the country is not a member of 'Apostille Convention', the Apostille Certificate can be replaced with a 'Consular Confirmations'. (Place of Issue : Korean embassy or consulate in your country)

※ Refer to [www.hcch.net] for information on authorities per country.

VI. Campus Life

1. UST Education

· UST makes it a rule to study as a full-time student.
 (from 9 A.M. to 6 P.M., Monday through Friday)

2. UST Newcomers' Odyssey

· The group instruction to help newcomers adjust to the UST educational system before the
 admission.
  - Consists of Basic Science and R&D Competency.
  - Six credits assigned (3 credits each for Major Course and Common Course).
· Further information will be given afterwards.

3. Monthly Stipend for Education and Research

· UST students are provided with a top-paying monthly stipend to ensure all students focus on
 their studies and research.
  - Doctoral Program : minimum of KRW 1,600,000 per month (approximately USD 1,333)
  - Master's Program : minimum of KRW 1,200,000 per month (approximately USD 1,000)

4. Entrance fee & Tuition fee

· Tuition fee is KRW 2,500,000 per semester for all the students, and can be paid in 4
 installments.
· Entrance fee to all final successful applicants is KRW 180,000 or USD 155.
 ※ The amounts may be subject to change.

5. Students Support Program
 ※ For further information, please visit UST website.

· Welfares : Insurance/Health(Medical Checkup, Comprehensive Student Insurance), Help
 Desk(Counseling Center, Ear for USTian, etc.), E-library, etc.
· Overseas Training/Exchange Program for Outstanding Students
  - to nurture global leaders in the fields of science and technology by providing financial
    support for overseas training program or overseas research co-op programs to outstanding
    students
· Award Programs
  - UST Research Paper Award, Excellence Award(Upon graduation)
· Korean Language Courses
· Other Programs : Learning Workshop, Korean Culture Field Trip, etc.

VII. Information of Campus/School and Major

> ※ '*' means a School, which is an organization in campus that is authorized by UST Headquarter for its capacity to operate educational system autonomously.

Campus/School	Major		Foreigners			Koreans Living Overseas		
			Ph.D.	Inte.	Ms.	Ph.D.	Inte.	Ms.
UST Headquarter	Science and Technology Management Policy (KIST school, KISTI)		○	×	○	○	×	○
NFRI	Accelerator and nuclear fusion physical engineering		○	○	×	×	×	×
KOPRI	Polar Science		○	○	○	○	○	○
IBS	Basic Science		○	○	×	○	○	×
KITOX	Human and Environmental Toxicology		○	○	○	○	○	○
KIMS	Advanced Materials Engineering		○	○	○	○	○	○
KICT School*	Smart City & Construction Engineering	Construction Environment Engineering	○	○	○	○	○	○
		Urban & Transportation System Engineering	○	○	○	○	○	○
		Geotechnical & Geo-Space Engineering	○	○	○	○	○	○
KIST School*	Division of Nano & Information Technology	Nanomaterials Science & Engineering	○	○	○	○	○	○
		HCI & Robotics	○	○	○	○	○	○
	Division of Bio-Medical Science & Technology	Biomedical Engineering	○	○	○	○	○	○
		Neuroscience	○	○	×	○	○	×
		Biological Chemistry	○	○	○	○	○	○
	Division of Energy & Environment Technology	Energy Engineering	○	○	○	○	○	○
		Environment Engineering	○	○	○	○	○	○

Campus/School	Major		Foreigners			Koreans Living Overseas		
			Ph.D.	Inte.	Ms.	Ph.D.	Inte.	Ms.
KISTI	S&T Information Science		○	○	○	○	○	○
	Big Data Science		○	○	○	○	○	○
KIMM	Nano-Mechatronics		○	○	○	○	○	○
	Plant System and Machinery		○	○	○	○	○	○
	Environment & Energy Mechanical Engineering		○	○	○	○	○	○
KBSI	Bio-Analytical Science		○	○	×	○	○	×
KRIBB School*	Biotechnology	Bioprocess Engineering	○	○	○	○	○	○
		Biosystems and Bioengineering	○	○	○	○	○	○
		Environmental Biotechnology	○	○	○	○	○	○
	Bioscience	Functional Genomics	○	○	×	○	○	×
		Proteome Structural Biology	○	○	○	○	○	○
		Bio-Molecular Science	×	○	○	×	○	○
KITECH	Advanced Energy and Technology		○	○	○	×	×	×
	Green Process and System Engineering		○	○	○	○	○	○
	Critical Materials and Semiconductor Packaging Engineering		○	○	○	○	○	○
KFRI	Food Biotechnology		○	○	×	×	×	×
KIER	Advanced Energy and Technology		○	○	○	×	×	×
	Renewable Energy Engineering		○	○	○	×	×	×
KAERI	Advanced Nuclear System Engineering		○	×	○	×	×	×
KERI	Energy and Power Conversion Engineering		○	○	○	○	○	○
	Electro-functionality Materials Engineering		○	○	○	○	○	○

※ '*' is an organization in campus that is authorized by UST Headquarter for its capacity to operate educational system autonomously.

Campus/School	Major		Foreigners			Koreans Living Overseas		
			Ph.D.	Inte.	Ms.	Ph.D.	Inte.	Ms.
ETRI School*	ICT	Network Technology	○	×	×	×	×	×
		Advanced Device Technology	○	○	○	×	×	×
		Computer Software	○	○	○	○	○	○
KIGAM	Mineral & Groundwater Resources		○	○	○	○	○	○
	Geophysical Exploration		○	○	○	○	○	○
	Resources Recycling		○	○	○	○	○	○
KASI	Astronomy and Space Science		○	○	×	○	○	×
IPK	Division of Bio-Medical Science & Technology	Biological Chemistry	○	×	○	○	×	○
KRISS	Nano Science		○	○	×	○	○	×
	Bio-Analytical Science		○	○	○	○	○	○
	Medical Physics		○	○	○	○	○	○
	Science of Measurement		○	○	○	○	○	○
KIOM	Korean Medicine Life Science		○	○	○	○	○	○
KIOST	Marine Biotechnology		○	○	×	×	×	×
	Marine Environmental Science		×	○	×	×	×	×
KRICT School*	Medicinal Chemistry and Pharmacology	Medicinal Chemistry	○	○	○	○	○	○
		Pharmacology	○	○	○	○	○	○
	Advanced Materials and Chemical Engineering	Advanced Materials	○	○	○	○	○	○
		Chemical Engineering	○	○	○	○	○	○

※ '*' is an organization in campus that is authorized by UST Headquarter for its capacity to operate educational system autonomously.

Ⅷ. Forms

※ **All forms are downloadable at UST admission website.**
   (https://admission.ust.ac.kr/eng.do - Notice)

• **[Form 1] Certificate of English as Medium of Instruction**

Certificate of English as Medium of Instruction

* We appreciate your assistance. Your accurate and valuable information is considered an important part of the candidate's application.

◎ Issuing Institution

Institution	
Address	(Zip code)

Country		Website	

◎ Student Particulars

Name	(Last Name) (First Name)		
Date of Birth	(YYYY.MM.DD)	Gender	
Tel		E-mail	
Degree Conferred	(Bachelor's/Master's/Doctoral)	Degree No.	
Department		Major	
Date of Admission	(YYYY.MM.DD)	Date of (Expected) Graduation	(YYYY.MM.DD)

◎ Issuer [**President** or **Dean** of the Institution]

Name		Position	
Tel		E-mail	
Fax			

◎ Coordinator※

Name		Department	
Tel 1		Tel 2	
Fax 1		Fax 2	
E-mail 1		E-mail 2	

To the president of the University of Science and Technology,

This is to certify that English was the medium of instruction for all courses attended by the above candidate during the time of enrollment at the issuing institution.

Date of Issue: (YYYY.MM.DD)   Issuer: (signature)

※ List two telephone numbers, fax numbers, and e-mail addresses for accurate confirmation

- 15 -

[Appendix] Guidelines for Certificate of English as Medium of instruction

• **Deferred Submission of Official English Scores for Admission**

- A candidate may submit official English scores upon fulfilling the conditions for degree conferment at UST if he/has received a bachelor's or master's degree from an educational institution in one of the 31 English-speaking countries designated by UST and if all courses were conducted in English during the time of enrollment.

1. Guidelines by Item

◎ **Issuing Institution**

A. Use capital letters for the name of institution, address, country, and website
  (※ No cursive allowed)
B. Use Arabic numerals for the zip code
C. Fill in the address and country of the relevant campus/school of the issuing institution

◎ **Student Particulars**

A. Use capital letters for name, gender, E-mail, degree conferred, department, and major
  (※ No cursive allowed)
B. Use Arabic numerals for date of birth, tel, degree number, date of admission, and date of (expected) graduation

◎ **Issuer**

A. Use capital letters for name, position, and E-mail (※ No cursive allowed)
B. Use Arabic numerals for telephone and fax numbers
C. Only the president or dean may act as the issuer
D. An official seal or signature must be included

◎ **Coordinator**

A. Use capital letters for name, department, and E-mail (※ No cursive allowed)
B. Use Arabic numerals for telephone and fax numbers
  (※ At least two of each to ensure accurate confirmation)
※ **The coordinator will be contacted to verify the authenticity of your certificate.**
  (Please use a valid telephone number, fax number, and e-mail address)

2. Note
- **Only the president or dean may act as the issuer, and an official seal or signature is required**
- Write in English only
- Seal before submission

https://admission.ust.ac.kr
(34113) University of Science and Technology(UST)
217 Gajeong-ro, Yuseong-gu, Daejeon, Korea
(Tel) 041.864.5551, (Fax) 042.864.5554

LETTER OF RECOMMENDATION

Applicant: Please complete the applicant information below, then give this form to your recommender. Provide your recommender with the application deadline and the complete address.

Name	(first, middle, last)		
Program	□ PhD	□ Integrative	□ Master's
Campus/School		Major	

Recommender: Please seal this letter in an envelope and sign your name across the seal. Return the envelope to the applicant or send it directly to UST before the deadline.

This recommendation will remain confidential during the admission process and may also be used by UST in its procedures relative to admission and fellowships.

※You may be contacted by UST to verify the authenticity of this letter.

Name	(first, middle, last)		
Affiliation			
Department		Website URL	
Position/Title		E-mail	
Postal Address			
Telephone		FAX	

Please rate the applicant in the following areas.

	No Basis for Judgment	Excellent	Above average	Average	Below average
A. Motivation for graduate work	□	□	□	□	□
B. Intellectual ability for graduate work	□	□	□	□	□
C. Breadth of general knowledge	□	□	□	□	□
D. Understanding of major field	□	□	□	□	□
E. Ability to analyze ideas	□	□	□	□	□
F. Ethical standard & integrity	□	□	□	□	□
G. Oral English expression skills	□	□	□	□	□
H. Written English expression skills	□	□	□	□	□
I. Promise in research/scholarship/creative	□	□	□	□	□

Please provide your assessment of the applicant.

1. How long have you known the applicant and in what context?

2. What are the applicant's strengths and weaknesses? Please comment on the personal characteristics of the applicant.

3. Please evaluate the applicant's potential and qualifications to carry on advanced study in the field specified.

4. Briefly describe your overall opinion on the applicant.

Admission to UST is:

□ Highly Recommended □ Recommended □ Recommended with reservations □ Not recommended

Signature of Recommender: _____   **Date:** _____

Mail the completed letter of recommendation to:
(34113) International Student Affairs Team, University of Science and Technology, 217 Gajeong-ro, Yuseong-gu, Daejeon, Republic of Korea

Proposal for Study

Applicant	Name		Campus /School		Major	

- Maximum 800 Korean characters/1,600 English characters per question including spaces

◦Please describe your life philosophy, focused on your formative years.

◦Please describe in detail your motivations for seeking further learning at this institution.

◦Among the traits and capabilities required by our institution (creativity, challenge, convergence, credibility), please tell us which one describes you best, elaborated with examples.

◦Among the courses you have completed (or academic fields you have experienced) at the undergraduate/master's level, which was the one that interested you the most and what are your accomplishments in the field?

◦Please describe your research plan at our institution in detail.

◦Please describe your desired career path upon graduation in detail.